

NIMAPARA AUTONOMOUS COLLEGE

NIMAPARA,PURI,ODISHA

No. NAC/ __862__ /19

Date 14/12/2019

Expression of Interest

Nimapara Autonomous College, Nimapara, Puri, Odisha through open Tender Enquiry (OTE) invites Expression of Interest (EOI) from registered reputed Original Equipment Manufacturing Companies/Firms or their authorized partners/agents/distributors to supply various laboratory equipments/ instruments/ ACs/ accessories as listed in **Scheduled-I**. EOI cum tender bid fee of Rs. 1000/- (Rupees one thousand only-Non refundable) by Demand Draft drawn in favor of “**Principal, Nimapara Autonomous College, Nimapara**, payable at Nimapara, to be submitted along with EOI bid.

1. Single bid for supply, installation & commissioning of the items listed in **Schedule-I** can be submitted in a big envelope duly sealed and super scribed “**BID FOR ITEM No EOI No....**” to **The Principal Nimapara Autonomous College, Nimapara, Odisha, India** by Speed Post/Registered Post only. It should reach on or before 17.00 hrs on 21/12/2019.
2. **DUE & OPENING DATES:** The tenders will be opened on 27/12/2019 at 15.00 hrs. in the office of Project Monitoring Unit (PMU) of college before the Purchase Committee in the presence of bidders. If necessary, bidders have to give a technical presentation of 10min at 15.00 hrs on 27/12/2019 before the opening of the bids. (The presentation should be in ppt and only strictly only about the quoted items and not about the company profile). In case opening date happens to be a holiday, the tender will be opened on next working day at the same time & location.
3. The College is not responsible for non receipt of tenders within the specified date and time due to any reason including postal delay or holidays.
4. For any query pertaining to this bid document, correspondence be addressed to: Dr. B. K. Das Coordinator, OHEPEE, **Nimapara Autonomous College, Nimapara, Odisha, India**.
5. The vendor must submit the following documents in Envelope
 - a) Bidder Profile Annexure-I
 - b) **SPECIFICATIONS:** Specifications are basic essence of the product. It must be ensured that the offers must be strictly as per our specifications. **At the same time it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. A quotation is to be supported with the printed technical leaflet/literature of the quoted model of the item by the quoting party/manufacturer and the specifications mentioned in the quotation must be reflected/ supported by the printed technical leaflet/literature.** Therefore, the model quoted invariably be highlighted in the leaflet/literature enclosed with the quotation.
 - c) Authorized partner/dealer/distributor must submit appropriate authorization certificate from the original manufacturer for participation in the said tender.
 - d) EOI cum tender bid fee of Rs.1,000/- by Demand Draft drawn in favor of “**The Principal, Nimapara Autonomous College, Nimapara, Odisha, India**”
 - e) Attested copy of PAN card, Aadhara card and GST registration papers
 - f) Banker’s Solvency Certificate.
 - g) Audited statement of accounts and IT returns for the last three years
 - h) Name and address of past satisfactory supplies with minimum two POs to whom such items/stores have been supplied should be mentioned in the technical bid.
 - i) **Copy of mandatory test reports, national testing/reliability and endurance test reports etc., certified or conducted at the manufacturing site, granted by the bureaus/quality control departments/national testing laboratories.**

- j) The OEMs/Vendors need to submit a certificate that they are not currently debarred or blacklisted in **Nimapara Autonomous College, Nimapara** for any supplies, products or services, or at present in any national organization or educational institute/college.
 - k) **Offer should be a page numbered and signed by an authorized signatory giving his/her name and designation below the signatures with Signed copy of the tender document, company seal, agreeing to the terms & conditions and declaration.**
 - l) The vendor must submit the Price information mentioning all taxes/duties FOR College campus, Nimapara, Puri, Odisha as per Annexure-II. The price should be quoted in words and in figures, without any errors, erasures or alterations. Unit price of each product and accessories should be quoted separately. Maximum educational discount for College as could be offered should also be mentioned. **The bidders should mention in the quotation, the rate/amount of five year comprehensive annual maintenance charges, if we opt for maintenance contract after expiry of the warranty period.**
 - m) Please quote best minimum prices applicable for a premiere Educational institution, **leaving no scope for any further negotiations on prices.**
 - n) **The quoting party should give a certificate to the effect that the quoted prices are the minimum and they have not quoted the same item on lesser rates than those being offered to COLLEGE to any other customer nor they will do so till the validity of offer or execution of the purchase order, whichever is later.**
 - o) Copies of **at least last two-supply orders** received from other customers or details of last two supplies made to other customers preferably in Odisha, Ganjam for the same item/model **may be submitted with the offer** giving reasons of price difference of their supply order & those quoted to us, if any.
 - p) The party must give details of identical or similar equipment, if any, supplied to any COLLEGE lab during last three years along with the final price paid and Performance certificate from them.
 - q) **Purchaser's right to accept any Bid and to reject any or all Bids:** The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Purchaser's action.
7. **Offer validity period:** Bid shall remain valid at least for a period of **120 days** after the date of opening of bid prescribed by the Purchaser. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses there to shall be made in writing (or by cable, telex, fax or e-mail).
8. **Performance Guarantee:** Performance Security for an amount of 5% of the order value may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank in an acceptable form by the successful bidder. Performance Guarantee is to be furnished within 21 days after notification of the award and it should remain valid for a period of 90 days beyond the date of completion of all contractual obligations of the vendor, including warranty obligations.
9. The Cost of the equipment/items should be inclusive of all taxes and statutory levies. Labour, installation charges, packing, insurance, freight, pre installation requirements etc. should be mentioned separately (inclusive of all taxes liveable on them). **Price to be quoted FOR Nimapara Autonomous College, Nimapara, Odisha, India.**
10. Annual turnover of the bidder for each of the last three financial years should not be less than 50/- lakhs (Rupees Fifty Lakhs). Financial statements with net profit, duly audited / certified by Chartered Accountant (CA) of the last three financial years along with the copies of Income Tax Return (ITR) must be enclosed with the bid
11. **Warranty:** The equipment/instrument must be guaranteed/warranted for a period of at least

- two year, if not specifically mentioned otherwise in the specifications sheet, from the date of its satisfactory installation/commissioning** against all manufacturing defects. If the equipment is found defective during this period the whole equipment or part thereof will have to be replaced/ repaired by the supplier free of cost at the lab. Or at site of the supplier for which 'to and fro' expenses will be borne by the supplier. Availability of spare parts of the equipment/instrument must be guaranteed for a period of at least five years from the date of supply. The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.
12. **Delivery period:** The complete delivery of goods, installation & commissioning of both the equipments/instruments should be made within 2 weeks from the date of issue of purchase order (PO)/as mentioned in the PO.
 13. **Installation and Commissioning: It should be free of cost at College.**
 14. The OEM should be an ISO-9000 and ISO-14001 certified company with due credits to energy conservation and green earth compliance (**copy of the certificate should be provided**) .
 15. Firm has to quote their rates only **on the format attached at Annexure-II.** Rates quoted on other format or specifications are not be accepted.
 16. Relevant documents of the OEM shall be enclosed, along with the Bid. Any explanation on this account shall be supported with documentary evidence from the principals.
 17. **The College does not bind** itself to offer any explanation to those bidders whose bids have not been found acceptable by the Bid Evaluation Committee of the College.
 18. The successful bidder with quoted price as approved by college shall be considered for issue of purchase order only when the bidder fulfills all the terms and conditions laid down in tender document/PO & **shall submit bid security @3% of total estimated amount mentioned in PO in form of demand draft/BG in favor of "The Principal Nimapara Autonomous College, Nimapara payable at Nimapara.** The bid security will be returned back without any interest to bidder on successful execution of the purchase order/work order.
 19. The vendor should adhere with all seriousness to the time schedule provided by the College. The **Liquidated Damage** will be applicable at the rate of **0.5%** per week. The purchaser has the right to cancel the purchase order when LD accumulates to 10 %. **The same rate of penalty shall be applicable for late installation of the equipment/instrument also.**
 20. The specification & quantity indicated in the **Schedule-I.** College reserves the right to increase or decrease the quantity or delete some or all of items depending on the needs of the College without assigning any reasons, there upon.
 21. **Payment on Bill Basis after supply: No advance payment will be made at any circumstances.** The payment will be made only after satisfactory installation, commissioning and performance of the equipment at **Nimapara Autonomous College, Nimapara** and after certification by our technical expert. However, supplier will be required either to submit **performance bank guarantee for 5% amount of the total value of equipment, after installation of the material, valid up to 60 days after the expiry of warranty period or the equivalent amount shall be released after expiry of the satisfactory warranty period.**
 22. College may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The College at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof at any time before & after placing the Purchase Order.
 23. The bids once submitted shall be the property of the College and shall not be returned to the vendor in future. A bid submitted with false information will not only be rejected but also the OEM/vendor will be debarred from participation in future tendering process. Late or delayed/Unsolicited quotations/offers shall not be considered at all. Post tender revisions/corrections shall also not be considered. .
 24. **Resolution of disputes:** College and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, College and the vendor have been unable to resolve amicably a resolution by formal arbitration the Principal of College shall appoint a sole Arbitrator of the dispute who

- will not be related to the vendor and whose decision shall be final and binding. In case of any dispute, the decision of the Principal of this College shall be final and binding on the bidders.
25. **Jurisdiction:** All disputes will be subject to Nimapara, Puri jurisdiction only.
 26. All correction/corrigendum will be given in our website i.e. www.nimaparacollege.org only. Please visit college website regularly for any information/updates.

(Principal)

Annexure-I

FORMAT TO BE FILLED BY THE MANUFACTURERS / INDIAN AGENTS (ON BEHALF OF THEIR FOREIGN PRINCIPALS) OR THEIR AUTHORIZED COUNTRY DISTRIBUTORS/ REPRESENTING DEALERS/ REGIONAL AGENCIES, SUBMITTING TENDER

Bidder profile (Technical)

Sl. No	Details	
1.	Name of the Firm	
2.	EOI Fee Details	
	Name of Bank	
	Amount	
	Date	
3.	Registered Office address	
	Telephone Number	
	Fax Number	
	e-mail	
4.	Correspondence/ contact address	
5.	Details of Contact person	
	(Name, designation, address etc.)	
	Telephone Number	
	Fax Number	
	e-mail	
6.	Is the firm a registered company? If yes, Submit Documentary proof. Year and Place of the establishment of the Company	
7.	Bidder's Bank Details Name of Bank	
	A/c No.	
	IFSC Code	
8.	Government/ Public Sector Undertaking proprietary firm partnership firm (if yes, give partnership deed) limited company or limited corporation member of a group of companies (if yes, give name and address, and description of other companies) subsidiary of a large corporation (if yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.	
9.	Is the firm registered with sales tax Department? If yes, submit valid sales tax registration Certificate.	

10.	Is the firm registered for service tax with Service Tax department? If yes, Submit valid service tax registration certificate.	
11.	Which type of your firm?	
	· Manufacturer	
	· Supplier	
	· System Integrator	
	· Consultant	
	· Service Provider (pl. specify details)	
12.	Details of Empanelment Certificate /Purchase Order of any 3 PSUs / Govt. institutions, enclosed	
	1)	
	2)	
	3)	
13.	Have you ever been denied tendering facilities by any Government/ Department/ Public sector Undertaking? (Give details)	

Sl. NO.	Name of the Bidder	Turn Over (Rs. Crores) Total of three Financial Years			Average Turn Over for three years
		2015-16	2016-17	2017-18	

Note: Please enclose certificate issued by CA in this regard.

Seal & Signature of Bidder

DECLARATION

1. I, ----- Son /Daughter of Shri -----
----- Proprietor/ Partner/ Director/ Authorised Signatory of
M/s. ----- am competent to sign
this declaration and execute this EOI cum tender bid document.
2. I have carefully read and understood all the terms and conditions of the EOI cum tender
bid and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and
authentic to the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated
document would lead to rejection of my bid at any stage besides liabilities towards
prosecution under appropriate law.
5. Our firm is neither blacklisted by any Government Department nor is any Criminal
Case registered against the firm or its owner or partners or directors anywhere in India.
6. Each page of the tender document and papers submitted by my Company is
authenticated, sealed and signed, and I take full responsibility for the entire
documents submitted.

Signature of the Authorized
Person

Date : -----

Place : -----

-

Full Name : -----

Company Seal : -----

Mobile No :- -----

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Note: 1. The above declaration, duly signed and sealed by the authorized signatory of
the firm/company, should be enclosed with the EOI cum tender bid document.

**2. Certificate as per above must be submitted only on non-judicial stamp paper
of suitable amount.**

Annexure-II

Please quote rates for installation of accessories including wires, stands or any socket etc./ transportation charges/labour charges if any separately.

Item No.	Name of Instruments & Specification	Unit Price	GST/any other Tax	Total Price (F.O.R Nimapara Autonomous College, Nimapara.

Scheduled-I

Lab. Equipments for Physics Department	
Sl. No.	Specification of Items
1	Digital CRO
2	Digital Gaussmeter
3	Digital Frequency Counter
4	Malus Law apparatus plane polarisation light
5	Grating
6	Gaussian Eye Piece
7	Apparatus to measure susceptibility of paramagnetic solution
8	B - H curve apparatus
9	Measurement of dielectric constant of material with frequency
10	Stefan's Law Apparatus
11	Ohm;s Law Apparatus
Chemistry Dept.	
1	Potentiometer with accessories
2	Visible Spectrophotometer
3	Magnetic Stirrer with hotplate
4	Heating Mantle
5	Vaccum pump for filtration
6	Calorimeter
7	Thermometer (0 - 200'C)
8	Electrical Hot Water bath
9	Viscometer Ostwalas
10	Single pan digital balance with precision 0.01gm and 0.001gm
11	Fume hoor
12	Tensiometer, stal agmometer
Psychology Dept.	
1	Table Screen
2	Aiesthesoactive
3	Weight Box
4	Stop Watch
5	Mirror Drop Apparatus
6	Meery Apparatus
7	Tachistuscope
Geology Dept.	
1	Ore Microscope
2	Pefralogical Microscope
3	Steriolense
4	Sterio pocket
5	Geomorpheology Model
6	Brufon Compas
7	Clinometer
8	GPS Instrument
9	Crystal Model
10	Invertibrutaed Fossil
11	Plant Fossil
12	Laffice Model

Botany Dept.	
1	Centrifuge Reminose
2	Centrifuge Tube
3	Spectrophotometer (VV Visible
4	Vortex Miter
5	Stop Watch
6	Metal Frame or avoder
7	BDH Universal indicator
8	Steel ring
9	Hammer
10	Polytheen bag
11	Burette & starand
12	Ocular & Stage micrometer
13	Cooling apparatus (Frezze)
14	Laminar flow
15	Haerrocytorneler
16	Oven (Bigsize)
17	ELISA Kitt
Zoology Dept.	
1	Compound Microscope
2	Stereo Microscope
3	Haemocytometer
4	P H meter
5	UV-Visible Spectromenter
6	Bench Top centrituge
7	Paper chromatography
8	Digital weighing Balance
9	Laminar Airflow
10	BOD incubator
11	Refrigerator
12	Hot Air Oven
13	Autoclave
14	Magnetic Stirrer with Hot Plate
15	Microtome
16	Gel electrophoresis Unit with accessories
17	Trans illuminator
18	Water bath

1	Drinking Water	Water purifier with cooling facility 80 liter
2	Desktop Computers	Core i7 with 2 TB 256RAM 19 TFT
3	Multi-function Black and white Printer	
4	Xerox machine	For Library
5	Sports Equipment	Complete Cricket Kit (02 set), Football, Volleyball, Badminton, Carom (2), Ludu(2), Table Tennis, Chess Board (2)
6	Napkin Incinerator	Ladies Hostel
7	CBCS text	All Departments

(Principal)